

## Authority for Dormitory Check-Out

Applicant's Name: \_\_\_\_\_ (signature) Student ID: \_\_\_\_\_

I am unable to reach \_\_\_\_\_ Dorm, Room \_\_\_\_\_ Bed \_\_\_\_\_ to complete

dormitory check-out procedure and clear my room, therefore I hereby authorize

\_\_\_\_\_ (name) to act on my behalf to handle my personal

belongings and the process of check-out.

Applicant's Name: \_\_\_\_\_

Applicant's ID/Residence Permit No: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone No. (Mobile): \_\_\_\_\_

Address: \_\_\_\_\_

Authorized Name: \_\_\_\_\_

Authorized Person's ID/Residence Permit No: \_\_\_\_\_

Student ID: \_\_\_\_\_ (skip if none)

E-mail: \_\_\_\_\_ Taiwan Phone No. (Mobile): \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(Month) (Day) (Year)